



Elizabeth SCHOOL DISTRICT

RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
June 27, 2022 (Working Session)**

A Work Session Board Meeting of the Elizabeth School District was held on Monday, June 27, 2022, in the Board Room, District Office.

1.0 CALL TO ORDER

President Cary Karcher called the Work Session BOE Meeting to order at 5:04 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, Communication Director Jason Hackett, Mitch Trevey and Nick Beach (Realtors) via zoom, Director of Safety Mike Newton, Elizabeth Police Department Chief Melvin Berghahn, Elbert County Sheriff Tim Norton and Executive Assistant Kristen Harris.

3.0 PLEDGE OF ALLEGIANCE

President Cary Karcher led the audience in the Pledge of Allegiance.

4.0 APPROVAL OF AMENDED AGENDA

4.0 A motion was made for the approval of amended agenda adjusting action items 11.3 – 11.11.

Motion Moved by Director Frumveller
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

4.1 A motion was made for the approval of amended agenda adding action item 11.12 Resolution-Declaring Property Surplus and Authorizing Conveyance.

Motion Moved by Director Olsen
Motion Seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye



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Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

5.0 EXECUTIVE SESSION

A motion was made to convene into executive session C.R.S. 24-6-402 (4) (a) for the purpose of considering the sale or transfer of Frontier High School.

Motion moved by Director Frumveller
Motion seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

The Board went into executive session at 5:06 p.m.
The Board came out of executive session at 5:20 p.m.

THE BOARD OF EDUCATION TOOK A BREAK FROM 5:20 P.M. TO 5:55 P.M.

6.0 EXECUTIVE SESSION

A motion was made to convene into executive session C.R.S. 24-6-402 (4) (d) specialized details of security arrangements or investigations.

Motion moved by Director Booth
Motion seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

The Board went into executive session at 5:56 p.m.
The Board came out of executive session at 7:33 p.m.

7.0 RECOGNITIONS

The board of education recognized the out-going Superintendent, Douglas Bissonette; by providing two proclamations. The first proclamation was to proclaim Douglas Bissonette "Friend of Elizabeth Schools in Perpetuity"



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and the second was to proclaim Douglas Bissonette "Covid Commander" in thanks for all of his hard work in the district over his tenure here. People in the room shared their appreciation and cake was had by all.

8.0 APPROVAL OF MINUTES

8.1 A motion was made to approve the minutes from the June 13, 2022, Elizabeth Schools Board of Education meeting.

Motion Moved by Director Booth
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

8.2 A motion was made to approve the minutes from the June 22, 2022, Elizabeth Schools Board of Education meeting.

Motion Moved by Director Booth
Motion Seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

9.0 COMMUNICATIONS

9.1 Chief Financial Officer Ron Patera shared an update on the fund balance resolution FY22-23. According to state statute CRS 22-44-105(1.5)(a) when a district uses a portion of their anticipated fund balance the board of education shall adopt a resolution authorizing the use of a portion of the beginning fund balance. This year we have 3 Funds, that are using a portion of the beginning fund balance for the reason stated in the resolution. Food Service - supply costs and higher than anticipated revenues, pupil activity - underestimated salaries and benefits, property and liability insurance - increased due to wildfire dangers along with wind and hail issues and workers comp decreased due to lower modification factor which reflects previous years' experience. Lastly, for our copier lease we received bids from Ricoh, Xerox and Canon. Ricoh was the most competitive bid and we have a good history working with them over the years. We have worked over the years to get up to date equipment while lowering costs, for example, when Ron started here the district paid \$148k that first year.

9.2 Superintendent Update

Superintendent Bissonette share his sincere appreciation for his time here in Elizabeth School District, including all of the experiences and relationships he has built. Leaving the district was a hard decision, he will miss it, but knows it is being left in good hands. He concluded by thanking the board for the opportunity to serve as Superintendent of Elizabeth School District for the last 13 years.



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10.0 CONSENT AGENDA

A motion was made to approve Consent Agenda items 10.1-10.4.

Motion Moved by Director Frumveller

Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

10.1 New Hires and ReHires

Shannon Theobald, Teacher, RCE

Josephine Brush, Teacher, EMS

Sierra Fossey, Speech Language Pathology Assistant, District Wide

Merelee Whitcomb, Teacher, EHS

10.2 Transfers/Changes

Kristen Harris, Grant Manager, District Wide

Kristen Harris, Executive Assistant to Board and Superintendent, District Wide

Wynter Shaw, Special Education Paraprofessional, RCE

Wynter Shaw, Preschool Floater, RCE/PS

Bill Dallas, Interim Superintendent, District Wide

10.3 Employment Separations

Anne Ebbert, Teacher, Opportunity Program

Shawn Novak, Teacher, EMS

Shyanne Sanders, Assistant Preschool Teacher, RCE/PS

Selena Pallas, Health Technician, SHE

10.4 Disposition of District Property

RECOMMENDATION: The District Technology Department would like to dispose of the following equipment as indicated in the reports attached. This equipment is either obsolete, in non-working condition, or no longer needed.

GROUND AND FINDINGS: Pursuant to District Policy DN, the Board of Education for the Elizabeth School District has the authority to dispose of any District Property not needed. Staff is requesting that the equipment be sold for a nominal amount if possible, or find a vendor who will dispose of it properly for no cost. FISCAL IMPACT: None.

11.0 ACTION ITEMS

11.1 A motion was made to approve the SRO IGA.

Motion Moved by Director Frumveller

Motion Seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye



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Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.2 A motion was made to approve the copier lease.

Motion Moved by Director Frumveller
Motion Seconded by Director Blackham

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.3 A motion was made to approve the beginning fund balance resolution FY 21-22.

Motion Moved by Director Booth
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.4 A motion was made to approve the appropriation resolution for supplemental 21-22 FY budget.

Motion Moved by Director Frumveller
Motion Seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.5 A motion was made to approve the beginning fund balance resolution 22-23FY.



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Motion Moved by Director Frumveller
Motion Seconded by Director Booth

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.6 A motion was made to approve interfund borrowing resolution 22-23 FY.

Motion Moved by Director Booth
Motion Seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.7 A motion was made to approve the appropriation resolution 22-23 FY budget.

Motion Moved by Director Booth
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.8 A motion was made to approve the IDEA funding certification.

Motion Moved by Director Booth
Motion Seconded by Director Frumveller

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye



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Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.9 A motion was made to approve the property and liability insurance, workers compensation insurance, fuel storage pollution liability and cyber liability.

Motion Moved by Director Booth
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.10 A motion was made to approve the chrome book purchase authorization.

Motion Moved by Director Booth
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0

11.11 A motion was made to approve 2nd and final reading of revised policy, JCDB*- Administration of Medical Marijuana to Qualified Students.

Motion Moved by Director Blackham
Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye
Director Heather Booth - aye
Director Kim Frumveller - aye
Director Cary Karcher - aye
Director Rhonda Olsen - aye

The motion carried 5-0



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11.12 A motion was made to approve the resolution declaring property surplus and authorizing conveyance.

Motion Moved by Director Frumveller

Motion Seconded by Director Olsen

ROLL CALL:

Director Craig Blackham - aye

Director Heather Booth - aye

Director Kim Frumveller - aye

Director Cary Karcher - aye

Director Rhonda Olsen - aye

The motion carried 5-0

12.0 DISCUSSION ITEMS

The board discussed adding U.S. Space Force military service branch to collection of all U.S. military branch flags at each school. All members were in agreeance the flags should be added at each of the schools.

13.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for Monday, August 8, 2022 at 6 p.m.


13.0 ADJOURNMENT

The regular board meeting adjourned at 8:22 p.m.

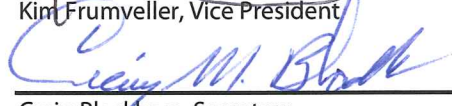
Respectfully Submitted,



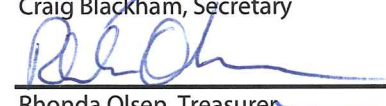
Cary Karcher, President



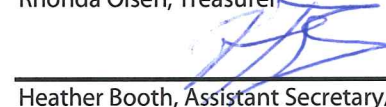
Kim Frumveller, Vice President



Craig Blackham, Secretary



Rhonda Olsen, Treasurer



Heather Booth, Assistant Secretary/Treasurer

Recorded by: Kristen Harris